PRESIDENT-ELECT: TERMS OF REFERENCE (Please note: These ToRs are subject to change with the new ISTS governance structure)

The President Elect nominee should have attended at least 4 Symposia within the past 15 years.

The President-Elect shall:

• Serve a four-year term, one year as President-Elect, one year as President, one year as Immediate Past President and two years as Past President.

• Assume the duties of this office for a one-year term beginning on the 1st of May from the year s/he is elected.

• Participate in meetings of the Executive Committee, as President-Elect, President and Immediate Past-President.

• Serve as an *ex-officio*, non-voting member of all committees of the Board of Directors (BoD).

• Attend International Sea Turtle Society (ISTS) and BoD meetings.

• Develop, in consultation with the Treasurer, a preliminary budget for the ISTS for their year of tenure as ISTS President, to be presented to the BoD for approval.

• Begin planning the Symposium for their year of tenure as President; s/he may sign contracts and agreements pertaining to the Symposium they are responsible for organizing and access funds in consultation with the Treasurer and Secretary, within limits set by the BoD.

• Propose the date and location for the Symposium for their year of tenure as President, for final approval by the BoD.

• Work with the President on fundraising for the ISTS.

• Become familiar with ISTS governance and Symposium functioning through consultation with the President, Past-Presidents and members of the BoD, and participation in BoD meetings.

• Assist the President with all matters pertaining to the Society and serve as acting President should the President be unable to fulfill his/her duties.

• Abide by the ISTS Constitution and By-laws as well as the Terms of Reference.

The President-Elect must respect confidential discussions amongst members of the BoD.The President-Elect should maintain his/her ISTS active member status by paying their

annual membership fees for the duration of their term.