

ISTS Board Retreat Condensed Minutes September - October 2021 Online

Meeting Opening

Acknowledged the traditional owners of the land past, present, and future wherever Board members are located.

Treasurer's Report

The Board agreed to handle deferred registrations after the ISTS Perth Symposium by reimbursement. The Treasurer's report was approved during the meeting.

2022 Symposium Budget

President Kellie Pendoley presented her budget for the Online Perth Symposium. Revisions were recommended and the revised budget for the Online Perth Symposium was approved by the Board.

ISTS Support for a telemetry database

Additional details from submitter was requested and tabled for discussion at the 2022 Board retreat.

Professional vs Social membership

Board decided that membership with the ISTS currently offers access to ISTS small grants, participation in virtual events, and decreased registration costs.

Professional Grant Writer

This topic was tabled for future discussion as the company initially working with ISTS is unresponsive and has closed down.

Online administrative responsibilities

ISTS Perth Symposium webpage updates were presented along with a time zone calendar for online meeting coordination for attendees. Massive overhaul of the ISTS registration website and process was approved.

A list of ISTS email accounts for various positions and who manages them for a transition each year was received.

ISTS listserv

The Board agreed that membership to the ISTS provides access to the ISTS listserv indefinitely; however, only current members may post to the listserv, anyone can unsubscribe.

ISTS Managing/Executive Director

The Board discussed introducing this position to the Society as a larger role to guide the Society on a larger scale and reduce the burden on the President. Other Societies have a similar role which provides continuity as Board members and Society members change.

Conflict in overlapping roles of the President and Director was discussed and that the ToR's should be reviewed.

The Board agreed to further discuss this position at the 2022 Board retreat

IT Liaison Officer's Report, ToRs, and position renewal

The report was approved and Aliko Panagopoulou was reappointed as IT Liaison. The Board discussed the Liaison officer's request for additional compensation and approved to keep compensation the same, given that if any additional projects arise, the IT Liaison Officer may request additional compensation from the Board.

The Board will further discuss the ToRs of the role and a backup for the role at the next Board retreat.

Board members in attendance (online): *Kellie Pendoley, Felix Moncada, Marco Garcia, Daniela Freggi, Manjula Tiwari, Steve Dunbar, Richard Reina, Ken Lohmann, Sandra Hoschschied, Nicholas Blume, Marc Girondot, Diego Amorocho, Andy Estrades.*

Observer: *Terry Meyer*